

Proposed Job Description: Environmental Health and Safety Manager, Anagram  
Location: USA  
Department: Asset Protection and Safety  
Matrix Reporting: Director - Anagram  
VP Asset Protection and Safety - PCHI

## Responsibilities

- Implement a PCHI Supply Chain Environmental Health and Safety (EHS) program
- Ensure consistent safety protocols are in place, to include PPE, Environmental Safety, and all OSHA guidelines
- Develop processes and procedures to maintain safety and compliance to occupational and environmental standards by local, state, and federal requirements
- Develop monthly safety reporting for supply chain to include accident claims, recordable injuries, near misses, and other key metrics with a focus on improvement strategies and risk management
- Execute an incident review process for supply chain consistent with PCHI enterprise
- Analyze data/create dashboards related to health and safety to identify trends and prevent further occurrences
- Provide health/safety leadership and coaching to plant teams through training and change process
- Develop and execute a supply chain safety site review and audit process, specific to each site
- Review equipment and processes, existing and new, for machine guarding and ergonomic considerations/safety requirements
- Develop consistent safety procedures and policies
- Create and provide awareness materials to improve safety culture
- Maintain compliance with all federal and state agencies on reporting
- Develop consistent and accurate audits in compliance with federal and state requirements
- Support all other PCHI sites as needed

## Deliverables

- Develop and implement a world class safety program
- Conduct risk assessments of all Anagram facilities and prioritize
- OSHA Total Recordable Incident Rate (TRIR)
- OSHA Days Away Restricted and Transfer Cases (DART)
- Quarterly Health and Safety Audits in Plants and DCs
- Reduction in Accidents/Near Misses
- Ensure Life Protecting systems are in place and followed with discipline:
  - Electrical Safety
  - Work at Heights
  - Confined Space Entry
  - LOTO
  - HazMat

## Qualifications:

- Bachelor's degree in Safety, Health, Engineering, or related discipline preferred
- Experience of health and safety in an manufacturing setting (7 years)
- Experience developing and maintaining health safety programs
- Strong knowledge of OSHA, EPA, state and federal health and safety regulations
- Strong background of forming relationships with federal and state regulators
- Ability to analyze data and create safety process Improvements
- Willing to travel as needed to support PCHI enterprise